

City of Sterling Heights, Michigan

Federal Awards Supplemental Information June 30, 2003

City of Sterling Heights, Michigan

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Independent Auditor's Report

To the Honorable Mayor and
Members of the City Council
City of Sterling Heights, Michigan

We have audited the basic financial statements of the City of Sterling Heights, Michigan for the year ended June 30, 2003 and have issued our report thereon dated September 15, 2003. Those basic financial statements are the responsibility of the management of the City of Sterling Heights, Michigan. Our responsibility was to express an opinion on those basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Our audit was made for the purpose of forming an opinion on the basic financial statements of the City of Sterling Heights, Michigan taken as a whole. The accompanying schedule of expenditures of federal awards and reconciliation of general purpose financial statements federal revenue with schedule of expenditures of federal awards are presented for the purpose of additional analysis and are not a required part of the basic financial statements. The information in these schedules has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Plante & Moran, PLLC

September 15, 2003



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Report Letter on Compliance with Laws and Regulations and Internal Control - Basic Financial Statements

To the Honorable Mayor and
Members of the City Council
City of Sterling Heights, Michigan

We have audited the financial statements of the City of Sterling Heights, Michigan as of and for the year ended June 30, 2003 and have issued our report thereon dated September 15, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the City of Sterling Heights, Michigan's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City of Sterling Heights, Michigan's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

To the Honorable Mayor and
Members of the City Council
City of Sterling Heights, Michigan

This report is intended solely for the information and use of management, the City Council, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Plante & Moran, PLLC

September 15, 2003



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Report Letter on Compliance with Laws and Regulations and Internal Control - Major Federal Awards

To the Honorable Mayor and
Members of the City Council
City of Sterling Heights, Michigan

Compliance

We have audited the compliance of the City of Sterling Heights, Michigan with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to its major federal program for the year ended June 30, 2003. The major federal program of the City of Sterling Heights, Michigan is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to its major federal program is the responsibility of the City of Sterling Heights, Michigan's management. Our responsibility is to express an opinion on the City of Sterling Heights, Michigan's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of Sterling Heights, Michigan's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the City of Sterling Heights, Michigan's compliance with those requirements.

In our opinion, the City of Sterling Heights, Michigan complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 2003.

To the Honorable Mayor and
Members of the City Council
City of Sterling Heights, Michigan

Internal Control Over Compliance

The management of the City of Sterling Heights, Michigan is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the City of Sterling Heights, Michigan's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of management, the City Council, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Plante & Moran, PLLC

September 15, 2003

City of Sterling Heights, Michigan

Schedule of Expenditures of Federal Awards Year Ended June 30, 2003

Federal Agency/Pass-through Agency/ Program Titles	CFDA Number	Pass-through Entity Project/Grant Number	Award Amount	2003 Federal Expenditures
U.S. Department of Housing and Urban Development - Community Development Block Grant - Program year:	14.218 *			
2000-2001 B-00-MC-260014		N/A	\$ 714,000	\$ 45,654
2001-2002 B-01-MC-260014		N/A	737,000	223,541
2002-2003 B-02-MC-260014		N/A	<u>711,000</u>	<u>209,166</u>
Total U.S. Department of Housing and Urban Development			2,162,000	478,361
Federal Emergency Management Agency - Passed through the Michigan Department of State Police, Emergency Management Division:				
Emergency Management Performance Grant - Program year:	83.552			
10/01/2001 - 9/30/2002		N/A	31,875	6,239
10/01/2002 - 9/30/2003		N/A	<u>36,069</u>	<u>27,052</u>
Total Emergency Management Performance Grant			67,944	33,291
Supplemental Funds Grant Agreement - Program year - 2002	83.562	N/A	<u>22,240</u>	<u>17,139</u>
Total Federal Emergency Management Agency			90,184	50,430
U.S. Department of Justice:				
Bulletproof Vest Partnership Grant Program - Program year:	16.607			
2001		N/A	4,508	3,212
2002		N/A	<u>2,184</u>	<u>-</u>
Total Bulletproof Vest Partnership Grant Program			6,692	3,212

City of Sterling Heights, Michigan

Schedule of Expenditures of Federal Awards (Continued) Year Ended June 30, 2003

Federal Agency/Pass-through Agency/ Program Titles	CFDA Number	Pass-through Entity Project/Grant Number	Award Amount	2003 Federal Expenditures
U.S. Department of Justice (Continued):				
Passed through the Michigan Department of State Police, Emergency Management Division:				
State Domestic Preparedness Equipment Grant -	16.007			
Program year:				
2000 (Fire)		2002-TE-CX-0031	\$ 15,000	\$ 14,835
2000 (Police)		N/A	57,124	57,124
Total State Domestic Preparedness Equipment Grant			72,124	71,959
State Domestic Preparedness Program - Program year:	16.007			
2002 (Police - Equipment)		N/A	86,528	86,472
2002 (Police - Exercise)		N/A	4,500	-
Total State Domestic Preparedness Program			91,028	86,472
Total passed through Michigan Department of State Police			163,152	158,431
Total U.S. Department of Justice			169,844	161,643
U.S. Department of Transportation, National Highway Traffic Safety Administration - Passed through the State of Michigan, Department of State Police, Macomb County:				
Alcohol Enforcement - Program year:	20.601	38-6004868		
2001-2002			14,164	5,670
2002-2003			16,476	16,476
Total Alcohol Enforcement			30,640	22,146
Belt Enforcement - Program year:	20.600	38-6004868		
2001-2002			13,102	2,025
2002-2003			11,980	11,980
Total Belt Enforcement			25,082	14,005
Total U.S. Department of Transportation			55,722	36,151
U.S. Environmental Protection Agency Security Planning Grants for Large Drinking Water Facilities - Program year - 2002				
	66.476	HS-829991-01	115,000	30,806
Total federal awards			<u>\$ 2,592,750</u>	<u>\$ 757,391</u>

City of Sterling Heights, Michigan

Reconciliation of Basic Financial Statements Federal Revenue with Schedule of Expenditures of Federal Awards Year Ended June 30, 2003

Revenue from federal sources - As reported on financial statements (includes all funds)	\$ 783,783
Expenditures from prior year received in current year	<u>(26,392)</u>
Federal expenditures per the schedule of expenditures of federal awards	<u>\$ 757,391</u>

City of Sterling Heights, Michigan

Note to Schedule of Expenditures of Federal Awards Year Ended June 30, 2003

Note - Significant Accounting Policies

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the City of Sterling Heights, Michigan and is presented on the same basis of accounting as the basic financial statements. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

City of Sterling Heights, Michigan

Schedule of Findings and Questioned Costs Year Ended June 30, 2003

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued: Unqualified

Internal control over financial reporting:

- Material weakness(es) identified? ☐ Yes ☒ No
- Reportable condition(s) identified that are not considered to be material weaknesses? ☐ Yes ☒ None reported

Noncompliance material to financial statements noted? ☐ Yes ☒ No

Federal Awards

Internal control over major program(s):

- Material weakness(es) identified? ☐ Yes ☒ No
- Reportable condition(s) identified that are not considered to be material weaknesses? ☐ Yes ☒ None reported

Type of auditor's report issued on compliance for major program(s): Unqualified

Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of Circular A-133? ☐ Yes ☒ No

Identification of major program(s):

CFDA Number	Name of Federal Program or Cluster
14.218	Community Development Block Grant

Dollar threshold used to distinguish between type A and type B programs: \$300,000

Auditee qualified as low-risk auditee? ☒ Yes ☐ No

City of Sterling Heights, Michigan

Schedule of Findings and Questioned Costs (Continued) Year Ended June 30, 2003

Section II - Financial Statement Audit Findings

None

Section III - Federal Program Audit Findings

None